

## Shooting on public property

Shooting in South Tyrol can generally take place easily and without the need to cut through a great deal of red tape. Shooting permits are only required if the work will cause disruption on public property. In smaller municipalities, it is often sufficient to contact the local mayor. In larger towns and cities, on the other hand, you will need to apply for an occupation of public property permit (occupazione di spazi e aree pubbliche/Besetzung von öffentlichem Grund). The application must provide information about the duration of the shoot, the specific areas where filming will take place and any potential disruption (e.g. road closures). If you need to make any alterations to buildings or roads, we recommend that you conduct an on-site inspection with the responsible office.

## Shooting in Bolzano/Bozen

As explained above under “Shooting on public property”, permits to shoot in public spaces and on public roads in villages, towns and cities are only required if the public property will be temporarily occupied or the shooting work will cause disruption, e.g. to road users or residents. These are therefore the only cases in which you need to apply for a permit to shoot in Bolzano. Nevertheless, it is a good idea to inform the municipal authority in advance, particularly if you wish to shoot in the city centre.

If you need to temporarily occupy public space during filming (including by parking your production vehicles on public property), you will need to apply for an occupation of public property permit (occupazione di spazi e aree pubbliche/Besetzung von öffentlichem Grund) from the municipal authority. The same applies if you need to cordon off areas or close roads temporarily. IDM Südtirol would be happy to support you with this and to instruct you on the steps you need to take to obtain the required permit. Since applying for the permit requires you to submit detailed information about your film project, the production company should either complete the process itself or commission a local representative (location scout/manager) to do so. Click [here](#) to access the form which you need to submit to the municipal authority of Bolzano, specifically to the Transport Office at the Department for Spatial Planning and Development (5.0 Pianificazione e sviluppo del territorio/Abteilung für Raumplanung und -entwicklung, 5.2 Ufficio mobilità/Amt für Mobilität) at least 15 working days before shooting begins. If your production will pose particularly difficult logistical challenges, we recommend arranging a preliminary meeting with the competent municipal offices as early as possible before submitting your application.

You should attach the following to the application form: information which goes into as much detail as possible about your film project or the planned scenes and a map or exact list indicating the roads (including building numbers) and public spaces which you intend to occupy while filming your production. You also need to state at this stage the exact dates of your shoot and the registration numbers of your production and crew vehicles (if you are planning to access/occupy areas with traffic calming measures or areas with restricted vehicle access (Zone a traffico limitato – ZTL/Zonen mit beschränktem Verkehr – VBZ)).

Your application must also include confirmation (copy/scan/screenshot) that you have paid the service charge of 25.00 euros (the bank details which you should use to make the payment can be found on the form). The form must be marked with two revenue stamps of 16.00 euros each (these are used to pay the stamp duty and can be purchased from tobacconists, kiosks, newsstands etc.). The Bolzano municipal authority reserves the right to charge fees for parking on the roads and in public spaces as well as fees for occupying roads, public spaces and parking bays (residents' parking spaces marked in white, entered parking spaces marked in blue, marked loading and unloading areas, disabled parking spaces and spaces reserved for refuse collection). The advisor at the Bolzano municipal authority for shooting permits required to occupy public property is Letizia Monastero of the Transport Office (Ufficio mobilità/Amt für Mobilität). For information purposes, the application must also be sent to Rudy Bonenti, Advisor to the Mayor, and Roberto Tinaglia, Chief Inspector of the City Police Force.

Contacts:**Transport Office (Ufficio mobilità/Amt für Mobilität)**

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**IMPORTANT INFORMATION:** Please observe the applicable legislation when shooting objects of cultural heritage.